

Present: Matt Cavalli, Tricia Edgell, Mary Gustas, Russell Lauderdale, Juan Ortiz, Takara Page, Shawn Premer, Carla Sones, , Beth Washington, Ann Woolley

Absent: Eric Stewart

KVCC: Rachel Bair, Paige Eagan, Craig Jbara, Tracy Labadie, Vic Ledbetter, Kate Miller, Tom Sutton, Dr. Washington

1. Acceptance of Agenda
 - a. The agenda was accepted as written
2. Approval of Minutes
 - a. The Minutes of the April 09, 2021 meeting were approved as written
3. 2022 Meeting Dates: 1/14, 4/8, 7/8, 10/7
4. Dr. Washington presented the Mission Statement Project
 - a. Review of the current Mission Statement and overview of plans to solicit feedback from the different KVCC boards, employees and other community member to update of the mission as needed
 - b. Overview of the board goals, strategic focus and initiatives
 - c. Feedback deadline is November 12, 2021
5. Kate Miller presented the following updates:
 - a. Grant Proposals
 - i. Submitted another proposal for the a grant through the Bronson SnapEd Project
 - ii. We were recently awarded a MI Leap Grant
 - This grant would fund an accelerated program for people displaced by Covid19 or others who have faced barriers to employment
 - Currently working with several different community partners, with Kellogg Community College as the primary partner, to achieve a commitment to provide 264 community members with free training for CNA and manufacturing.
 - b. Community Culinary and Nutrition
 - i. Restricted social distancing guidelines have provided a unique challenge on how to run these classes safely while keeping the cost sustainable.
 - ii. While the majority of courses have moved to virtual training, this department is currently working to provide our first in-person culinary class for participants from the Bureau of Services for Blind Persons
 - iii. Continuing to provide training through the CARES program, which funds programs for community members living with HIV or AIDS



- c. Health Careers
 - i. Working with KRESA as a certified CNA training site
 - ii. Currently in the onboarding process with two CNA instructors, with the goal of running a Patient Care Academy in January 2022
 - iii. Still seeking a full time CNA instructor
 - iv. The EMT Instructor Coordinator class is wrapping up at the end of October
 - d. Corporate Training
 - i. Demand is increasing for fall, with Going Pro Funding being implemented
 - ii. Social distancing has caused a barrier in this area as well
 - e. Continuing Education
 - i. Currently developing a 6-week pilot program to supplement the Momentum program. It is still being offered to students who have faced life obstacles but it will reach a larger section of the community and incorporate more soft skills as well as employer readiness training.
 - ii. Recently provided a tour to Comstock Compass students who will receive training in areas such as Phlebotomy, Electrical Safety, Robotics, etc.
 - iii. Currently holding office hours at the Kalamazoo Defenders office every Friday from 10:00 am – 3:00 pm
6. Rachel Bair provided the following updates:
- a. The FIC was awarded a 3-year grant from the USDA to fund the Horticulture and Sustainable Landscaping program (formally SSHAUL) in January. We are now 10 months into the work.
 - i. There's a strong indication that we have hit upon a true need in the community to support the current industry while moving it toward the next phase of human existence and climate crisis
 - b. Submitted a request to extend our 2018 Local Food Promotion Program from the USDA, due to program disruption by Covid19. A one year extension was granted. This grant support the Valley Food Hub.
 - c. The first week of the semester, the Valley Food Share received 117 requests for food boxes requested and are now at 70-80 every week
 - d. The fall 2021 Life Enrichment programs were well received by the community with full classes and lengthy waitlists, projecting a similar response to spring 2022 class offerings
 - e. The 2022 Spring Foodways Symposium will have programs featuring Mexican and Central American subject matter
 - i. Hoping to offer the symposium in a hybrid format of online and in-person learning



7. Victor Ledbetter presented the following updates
 - a. The police academy program is experiencing enrollment growth
 - b. The current class started with 30 cadets and are now at 28
 - c. This increase in students has created unique challenges in scheduling some training components such as time at the shooting range. With having to divide the groups up, it is lengthening the time it takes to get through these trainings
 - d. Supply shortages have also impacted the police academy, specifically the chip shortage in maintaining the police academy vehicles
 - e. Receiving requests from further away than normal due to the quality of the police academy training but we cannot accommodate all of them
 - f. Diversity training was intense for this police academy and allowed for in- depth discussions

8. Tom Sutton presented the following updates
 - a. WTTA 23 graduated with all achieving certification in June 2021
 - i. We have heard that all are employed currently
 - b. WTTA 24 is in the field for the first time October 4th week
 - c. WTTA 24 midterm certification exams the week of October 11th
 - d. Wind Energy and Technical Training Services achieved ISO9001:2018 certification in April 2021
 - e. We have launched the new GWO Basic Technician Training certification training
 - f. Delivering train-the-Trainer to the Mid Atlantic Maritime Academy to help with offshore wind technician training demand
 - g. Corporate training demand for technical course remains strong
 - i. Robotics
 - ii. Electrical series
 - h. NWSA exams are picking back up
 - i. Exploring expansion of capacity
 - ii. Exploring a telecom boot camp to prepare telecom technicians for safety and basic skills
 - i. Work has commenced on a joint project with the Saginaw Chippewa Indian Tribe of Michigan
 - i. Retrofit and commissioning of their 300kW wind turbine located in Mt Pleasant
 - ii. Good class project
 - Will span two academies
 - j. Development work on the PV solar and storage materials to incorporate into the WTTA
 - i. Nextera Energy to donate panel and arrays for training



9. Paige Eagan presented the following updates
 - a. The State of Michigan Capital Outlay Process will focus on industrial trades expansion to support the growth of these programs based on employer needs
 - b. Exploring the connection between credit and non-credit programs and how the experience gained from a program, such as Phlebotomy, can bring skills to an additional credit program
 - c. Law Enforcement Criminal Justice
 - i. The credit-side of Law Enforcement programming recently submitted a request to the Michigan Center for Student Success to be part of the My Workforce Pathway project
 - This project is similar to the Transfer Pathway project except it focuses on work-based programs
 - ii. The pandemic continues to provide an opportunity for the college to look at the needs and wants of the students and our community, focusing on returning adult learners.
 - One example is the Reconnect Program
10. Ann Woolley requested to schedule a meeting to identify optimal ways of connecting with multiple employers. Currently, she is partnering with Kalamazoo Human Resources Management to help accelerate this project
11. Beth Washington expressed gratitude to Kate Miller and Paige Eagan for continuing to explore how to build pathways from certificates to programs to employment.
 - a. Considering the severe nursing shortage, many places have had to be creative in supporting people working and trying to go in to the RN role
12. Craig Jbara requested agenda items for the next CACT Meeting

Next Meeting: January 14, 2022
Kalamazoo Valley Groves Campus (or *Virtually through Zoom*)
7107 Elm Valley Drive | Kalamazoo MI 49009

